

Data Collection Policy and Procedure

Ratification Date: RNS BOARD 01/09/2021	Next Review: 2023 or after an event or changes to the minimum standards as advised by the VRQA	Availability: <table><tr><td>Web</td><td>X</td></tr><tr><td>Office</td><td>X</td></tr><tr><td>On Request</td><td>X</td></tr></table>	Web	X	Office	X	On Request	X	Actions:
Web	X								
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1.0 PURPOSE

River Nile School is a Specialist Reengagement Senior Secondary School for young women who are Humanitarian Refugees and new arrivals to Australia. As such they are extremely vulnerable and generally have experienced significant trauma in their lives.

In the course of its operations, the River Nile School undertakes an annual analysis that is made publicly available, (as per regulation 60 of the Australian Education Regulations 2013) of student participation, completion rates and outcomes/destination data.

The information is collected to enable the River Nile School to report to Commonwealth and State Government Departments and VRQA, as well as for administering, assessing and promoting the River Nile School's VCAL programs.

Data includes statistical information on student achievement systemically collected by River Nile School staff, to meet compliance requirements. It ensures that the River Nile School purposefully analyses and utilises data to set goals and targets for improvement outcomes including for students at risk.

2.0 SCOPE

This policy applies to the River Nile School Board and staff.p

3.0 IMPLEMENTATION

The River Nile School will use data from a range of sources to provide a clear understanding of student progress. This includes but is not limited to data collected through initial enrolment forms; student, parent and teacher surveys; destination data surveys; attendance records; student individual pathway plans; workplace arrangement forms; and VASS records to help capture completion rates and student outcomes.

The following information will be publicly available within 6 months after the end of the school calendar year:

- Contextual information about the River Nile School including the characteristics

- of students at the River Nile School
- Teacher standards and qualifications
- Workforce composition including numbers of staff who identify as Aboriginal or Torres Strait Islander
- Student attendance at the River Nile School including the attendance rates for each year level and a description of how non-attendance is managed by the River Nile School
- Parent, student and teacher satisfaction with the River Nile School
- River Nile School income broken down by funding source
- VCAL and VET outcomes
- Post River Nile School destinations



The River Nile School will determine the schedule for formal analysis of data as it becomes available and advise of this through its Strategic Plan.

Although data analysis will be driven by the River Nile School Board and Principal, all teachers will have a responsibility to understand the implications for driving teaching and learning through the forums established by the River Nile School. The River Nile School community will also be made aware of the purpose of data.

Meeting time should be set aside for the formal consideration of data.

The River Nile School will report student learning data annually to VRQA and/or Commonwealth and State Government Departments as required and post the annual report on the River Nile School website for the College community to view.